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| <b>SUBJECT:</b>            | <b>28 Day Notice</b>                                       |
| <b>REPORT OF:</b>          | <i>Portfolio Holder for Support Services</i>               |
| <b>RESPONSIBLE OFFICER</b> | <i>Head of Legal &amp; Democratic Services</i>             |
| <b>REPORT AUTHOR</b>       | <i>Mat Bloxham, 01494 732143, mbloxham@chiltern.gov.uk</i> |
| <b>WARD/S AFFECTED</b>     | <i>All</i>   |

## 1. Report

The Access to Information Regulation 2012 place a requirement on Councils to publish a notice 28 days before every executive or joint executive meeting detailing all Key Decisions and Private Reports to be considered. The [28 Day Notice / Forward Plan](#) are published on the Council's website.

### RECOMMENDATIONS

The Cabinet is asked to note the following draft 28 Day Notice / Forward Plan notices:

- Cabinet: 5 April 2016 (Appendix)
- CDC & WDC Joint Waste Collection Committee: 7 April 2016 (Appendix)
- Chilterns Crematorium Joint Committee: 4 February (Appendix)
- Joint Waste Committee for Bucks: 16 June 2016 (no items currently)
- Joint Committee: 29 February 2016 (Appendix)

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| <b>Background Papers:</b> | None. |
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